

Date : ____/____/20____

To
The Centre-in-Charge
Dewan Dighi Youth Computer Training Centre
Dewan Dighi, Palitpur More,
Post – Mirzapur, Dist – Burdwan
Pin – 713102

Sub :- Application to obtain a **Provisional Certificate.**

Respected Sir,

With due respect I beg to state that

☐ I am studding in _____ course and required a Provisional
Certificate (reason) _____

☐ I have completed _____ course and not yet got the
Transcript / Certificate,

So, please issue the same on my favour.

I agreed that more than One Provisional Certificate will not be issued in my favour.

Thanking You.

Yours faithfully,

(Full Signature of the Student)

Forwarded by the Class Teacher _____ On _____
--

Name of the Student : _____

Registration No. : _____

Batch : _____

Course : _____

Session _____

Provisional Certificate Received by _____ Full Signature of the Student On _____	Issued by : _____ On _____
---	--